

THE MINUTES OF THE MEETING OF
MONK HESLEDEN PARISH COUNCIL
HELD ON MONDAY 19th FEBRUARY 2018

Councillors Present: Cllr GM Crute (Chairman)

Cllrs: R Bowes Mrs L Davison, O Deinali, Mrs A Mason, K Stanley, N Thompson

mh17-18139 **APOLOGIES FOR ABSENCE**

Received from Cllr P G Ward

mh17-18140 **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

No declarations of interest were received.

mh17-18141 **TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON THE 22ND JANUARY 2018**

A draft copy of the minutes for the above meeting had been issued with the agenda.

RESOLVED the minutes be approved, confirmed and signed as an accurate record.

mh17-18142 **POLICE REPORT**

PCSO Ian Goodwin, attended the meeting in his own time to provide members with a detailed police report of incidents for the past month. He also provided an update from an incident which had occurred in Blackhall Colliery the previous weekend and answered members questions.

Members were also made aware of the PACT meeting to be held in the Resource Centre at 7pm on Thursday 22nd February 2018.

The Chairman thanked Ian for attending the meeting and for his comprehensive report.

mh17-18143 **COUNCILLORS REPORTS OF THEIR ATTENDANCE AT MEETINGS/EVENTS ON BEHALF OF THE PARISH COUNCIL**

Councillor Crute attended the following meetings on behalf of the Parish Council:

Blackhall Community Youth Group – The group have commenced working on a project with Bloomin Art and also met with a representative from the Alzheimer’s Society who gave a presentation to the young people about dementia awareness. The young people have agreed to work towards becoming “dementia champions” and also to help Blackhall to become a dementia friendly village.

Blackhall Cricket Club – As discussed previously, a meeting was held to address a number of issue concerning the Council i.e. security of council facilities and the Club’s future plans and events. Procedures were agreed with regards to security in particular the drop-down barrier will remain down once Council employees have left the park.

The Club have applied for funding from County Councillors Crute & Pounder to refurbish the toilets in the social club. Future projects will be the installation of an electric scoreboard, subject to securing funding.

Further meeting to be arranged early September to discuss proposed Fireworks display

Durham County Council- Overview & Scrutiny meeting – The Chairman and Clerk had been invited to attend this meeting to seek views on the review the County Council are under taking with regards to the allotment sites they operate throughout the County. Issues discussed included, finance, condition of sites, tenancy agreements, further information will be received as and when the review is complete.

Cllr A Mason attended the Blackhall Community Youth Group and gave an update of the matters discussed which included the project to make Blackhall a dementia friendly village.

RESOLVED information received and **FURTHER RESOLVED** members be thanked for their attendance at these meetings.

mh17-18144

BLACKHALL COMMUNITY YOUTH GROUP

Members were provided with details of the terms of reference for this group, which includes confirmation of the support provided by the Parish Council.

RESOLVED the information be received and agreed.

mh17-18145

MATTERS ARISING

General Data Protection Regulation

The Clerk confirmed work is ongoing with relation to this impending legislation which comes into force with effect 25th May 2018. An area identified for review is the Council website, which requires additional security and the need for key staff i.e. Parks & Facilities Manager and Cemetery Officer to have Council email addresses. The Clerk advised the Council domain name can be changed to a more user-friendly address and it would be sensible to review all of these issues.

RESOLVED approval be given to further website controls and domain changes, **FURTHER RESOLVED** costs to be met from general reserves.

Risk Register (min ref)

Further to the risk identified in the recent review, the Clerk provided a quotation with regards to the preparation of digital cemetery maps and software at a cost of £2735.00.

RESOLVED approval given for the Clerk to proceed with this purchase at a cost of £2735.00 **FURTHER RESOLVED** costs to be met from general reserves.

mh17-18146

FINANCIAL MATTERS

Schedule of Payments

A list of payments for the period 23rd January to 28th February 2018 was issued with the agenda for information and approval.

RESOLVED that the payments be received and approved.

Vehicle Accident

The Council van has been involved in a minor collision due to icy conditions, no-one was injured and the Council's insurers have agreed to the repair costs. The Council will be required to meet the insurance excess of £150 and the VAT payable to the repairer, the VAT will be reclaimed.

Pitman's Parliament- seat token

The Clerk advised the Blackhall Colliery seat in the building had not been sponsored and members were requested to give consideration to this matter.

RESOLVED sponsorship of the Blackhall seat in the Pitman's Parliament

LGA 1972 S137

Durham Miners Association £100

Chicken's Green fencing

The Clerk confirmed an insurance claim against the driver who damaged the fence has been successful and the total repair cost of £800 has been received.

RESOLVED the information be received and noted

Hartlepool United FC Youth Team

The Clerk confirmed a sum of £500 had been received from the Club as a contribution towards the use of facilities at the Welfare Park.

RESOLVED the information be received and noted

mh17-18147

REVIEW OF FINANCIAL REGULATIONS (mh17-181117)

The Clerk had distributed amended updated financial regulations as per the change of signatories to the Council's bank accounts for approval.

RESOLVED the amended financial regulations be approved and adopted with immediate effect.

mh17-18148

REVIEW OF INTERNAL AUDIT

Details of the current internal audit systems including the annual audit plan had been distributed to members with the agenda for review and the Clerk confirmed G Bestford had once again been appointed to undertake this role.

RESOLVED the information be received and approved.

mh17-18149

REVIEW OF POLICIES

The policies listed below were distributed to members for consideration and approval:

Adoption Policy
Appeals & Notification Policy
Driver Policy
Lone working policy
Statement of Community Engagement

RESOLVED the above policies be reviewed and adopted by the council.

PLANNING & CORRESPONDENCE REPORTS

Planning Applications received by Durham County Council

DM/18/00306/FPA Mr M Langley	31 Hazel Drive Hesleden Hartlepool TS27 4PW	Erection of two storey side extension, porch to front and render all elevations
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Planning Applications approved by Durham County Council

DM/17/03734/FPA Mr H Earle	2 Kipling Avenue Blackhall Colliery Hartlepool TS27 4NN	Detached private garage
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RESOLVED the Parish Council has no comment to make with regards to the above planning matters.

Correspondence

Proposed Durham History Centre Consultation

Circulars and Bulletins

Ron Hogg – Press Release

NHS – Changes to learning disability services

RESOLVED the information be received and noted

DATE AND TIME OF NEXT MEETING

RESOLVED the next meeting will be held on Monday 19th March 2018 at 6pm in Blackhall Resource Centre, Blackhall.

CERTIFIED AS A TRUE RECORD

CHAIRMAN.....

DATE.....