

THE MINUTES OF THE MEETING OF
MONK HESLEDEN PARISH COUNCIL
HELD ON MONDAY 22ND JANUARY 2018

Councillors Present: Cllr GM Crute (Chairman)
Cllrs: R Bowes Mrs L Davison, Mrs A Mason, P G Ward, O Deinali

mh17-18128 **APOLOGIES FOR ABSENCE**

Received from Cllr K Stanley and N Thompson.

mh17-18129 **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

No declarations of interest were received.

mh17-18130 **TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON THE 20TH OF NOVEMBER AND THE 4TH OF DECEMBER 2017.**

A draft copy of the minutes for the above meetings had been issued with the agenda.

RESOLVED the minutes be approved, confirmed and signed as an accurate record.

mh17-18131 **POLICE REPORT**

No report Issued.

mh17-18132 **COUNCILLORS REPORTS OF THEIR ATTENDANCE AT MEETINGS/EVENTS ON BEHALF OF THE PARISH COUNCIL**

Councillor G Crute attended both Christmas tree lighting ceremonies and spoke of the high attendance at both events.

In addition to this the Chair and Cllr L Davison attended the Blackhall Christmas Concert, which was part funded by the Parish Council in partnership with Durham Music Service. Cllr Davison and the Chair discussed the huge success of the event and how lovely it was to see so many local children taking part.

The Chair also attended the following;

East Durham AAP Awards night – Attended by the Chair and Vice Chair. Although the Parish Council did not win their category, the achievements of the partnership working involved in the erection of the Hesleden War Memorial was recognised.

Blackhall Community Youth Group – The Chair advised the group's current plans and talked about the creation of a community calendar high lighting the positive scenes within the Parish.

East Durham Association of Parish Town Councils – Attended by the Chair and Cllr A Mason.

Cllr A Mason attended the Blackhall Primary School nativity before the Christmas break.

The Clerk attended the Larger Councils Forum and provided a verbal update on the matters discussed which included the possible transfer of allotment sites to Parish & Town Councils and the impending General Data Protection Regulations on the 25th May 2018.

mh17-18133

MATTERS ARISING

Brass Concert 2018

The Clerk advised that events planning for 2018 was well under way with a provisional date set for the concert of Tuesday 11th December 2018. The cost implications to the Parish Council will be £750.00 and the Clerk requested approval to allocate the monies from the events budget.

RESOLVED the information is received and approval given for the Concert to be funded out of the events budget.

Tree Report

The tree reports Hesleden Cemetery and Blackhall Welfare Park have now been received with recommendation, the Clerk and Parks & Facilities Manager are to review and ensure a programme of works is but in place.

RESOLVED the information be received and noted.

mh17-18134

FINANCIAL MATTERS

Schedule of Payments

A list of payments for the period 20th November 2017 to 22nd January 2018 was issued with the agenda for information.

RESOLVED that the payments be received and approved.

Bank Reconciliation

Bank Reconciliation up to the 31st of December 2017 was issued with the agenda for information.

RESOLVED that the information be received and approved.

Income & Expenditure

Income & expenditure figures as at the 4th of January 2018 had been forwarded with the agenda for approval by members.

RESOLVED that the information be received and approved.

Review of bank mandates

The present bank mandates require 2 Councillors and the Clerk to sign cheques/payments, this would mean that if the Clerk was to be unavailable no payments could be made.

RESOLVED all mandates to be amended for two Councillors to sign all cheques and payments with the Clerk countersigning as confirmation. **FURTHER RESOLVED** the Council's financial regulations be amended to reflect this change.

Seat's Chicken's Green

The Clerk spoke of the poor state of the two seats in the footpath at Chicken's Green and confirmed it has been agreed with Durham County Council that they will remove and install two new seats with the Parish Council meeting 50% of the cost, estimated at £500.00

RESOLVED approval be given to meet the 50% share of the cost of replacing these two seats.

Welfare Park - 5 a side area

The Parks & Facilities Manager has raises concerns about the condition of the area used as a 5 -aside area in the park, which is in need of refurbishment. Budgets have already been agreed and any works would need to be paid from general reserves, the Clerk requested authority to obtain 3 quotes and refer back to Council.

RESOLVED approval be given for quotes to be sought and discussed at a future meeting.

mh17-18135

REVIEW OF COUNCIL'S RISK REGISTER & FINANCIAL RISK ASSESSMENT

A summary of the annual review of the Council's risk register had been forwarded with the agenda for discussion at the meeting; the Clerk made available a full copy of the register at the meeting and answered a number of questions from members relating to the document.

A copy of the Council's current financial risk assessment was also included with the agenda, members were asked to review and approve the updated document.

RESOLVED the information be received and the Parish Council Risk Register & Financial Risk Assessment be received and approved.

mh17-18136

REVIEW OF POICIES

Child Protection
Equality & Diversity
Retention of Documents

RESOLVED that the information be received and adopted by the council.

mh17-18137

PLANNING & CORRESPONDENCE REPORTS

Planning Applications received by Durham County Council

DM/17/03898/FPA Mrs P Bland	6 Myra Avenue Hesleden Hartlepool TS27 4PX	Single storey extension to accommodate bedroom 2 and bathroom.
DM/17/03958/AD Co Operative	2 Middle Street Blackhall Hartlepool	Erection and display of illuminated fascia sign, non illuminated sign and illuminated

		hanging sign.
DM/18/00043/OUT J'O Brewis & Sons Ltd	Land to the North of High Farm Cottages, High Hesleden, TS27 4QD	Outline planning application for the erection of up to 3 dwellings with all matters reserved.

RESOLVED

Correspondence

Letter of thanks received from Blackhall Guides, Blackhall Community Association and the Poppy Appeal.

Queens Garden Party Nominations

Consultation on extending the disqualification Criteria for Councillors

Circulars & Bulletins

Ron Hogg – Press Release

Local Criminal Justice Partnership – Launch of new plan.

Campaign to Protect Rural England – North East Newsletter

East Durham Trust Autumn Newsletter

mh17-18138

DATE AND TIME OF NEXT MEETING

RESOLVED the next meeting will be held on Monday 19th February 2018 6pm at Blackhall Resource Centre, Blackhall.

CERTIFIED AS A TRUE RECORD

CHAIRMAN.....

DATE.....